

WIREMAN APPRENTICE EVALUATION
Due by the 2nd Tuesday of the month for the month prior

Apprentices: Remember to also submit your online sick/vacation/laid off hours and hours worked

Apprentice Name _____ Report Start Date _____

Employer _____ Report End Date _____

Return by due date even if currently laid off

JOURNEYMAN / FOREMAN / EMPLOYER COMMENTS _____

All three signatures are required

Respondent: Please review evaluation with apprentice upon completion. Please be sure to sign the evaluation along with the apprentice signature to reflect review has occurred.

Journeyman name: _____ date _____
(please write legibly)

Foreman name: _____ date _____

All three signatures must be obtained

Apprentice Signature: _____ date _____

INITIATIVE

- Room for Improvement
- Average
- Helps Keep Job Moving

ACCURACY

- Makes Many Careless Errors
- Average
- Does It Right

ATTITUDE

- Resentful - Uncooperative
- Acceptable
- Cooperative - Helpful & Alert

COMPREHENSION

- Does NOT Easily Understand
- Average
- Almost Always Understands

PUNCTUALITY

- Frequently Late
- Seldom Late
- Never Late

SAFETY RULES

- Disregards Rules
- Average
- Very Safety Conscious

ATTENDANCE

- Frequently Off Work
- Seldom Off Work
- Never Off Work

USE OF WORKING TIME

- Frequently Loafs
- Average
- Always Stays Busy

ATTIRE

- Does NOT Dress for the Job
- Wears Proper Work Clothes

APPEARANCE/HYGIENE

- Poor - Needs Attention
- Acceptable
- Always Neat & Presentable

MECHANICAL APTITUDE

- Very Little
- Average
- Extremely High

TOOLS

- Lacks Proper Tools
- Has Proper, Well-Maintained Tools

RESPONSIBILITY

- Unconcerned - Lackadaisical
- Acceptable
- Very Dependable

KNOWLEDGE OF TRADE

(considering level of apprenticeship)

- Below Average
- Average
- Above Average

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